

## Hanging the Curtains

Make sure that you have the same number of track gliders or pole rings as you have pleats and then simply hook through. If you have a curtain pole attach the final curtain hook between the bracket and the finial and for a curtain track attach it to the fixed glider at the end. All done, sit back and relax.

### Pinch Pleat standard tracks

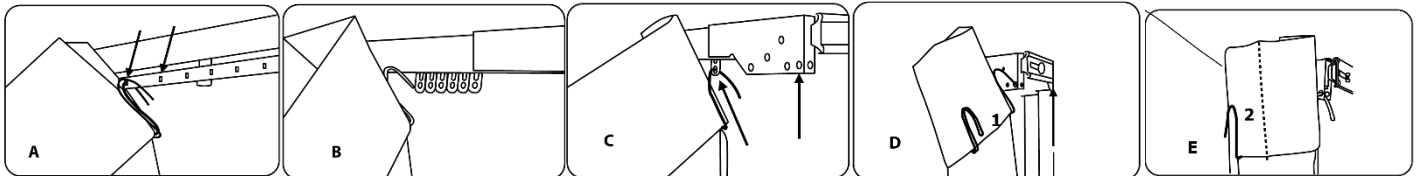
**A** Start with the centre overlap and insert the first tow hooks as shown in the overlap carrier (if your track has them)

**B** Spacing in the selection of holes which give the flattest look for the drape. Proceed placing the hooks into the lower

hole of each plastic runner on the track. Note you may have extra runners on your track that aren't required.

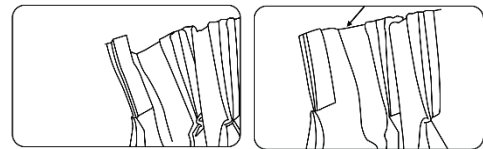
**C & D** When you get to the end pulley insert the last three hooks in the holes that are shown above.

**E** The final hook that forms the curtain return into the wall, needs to be unhooked from the drape and repositioned to the far end of the pocket prior to hooking into the track. View hook position above 1 & 2 Repeat steps A-E with other drape (you will only have one panel if it is a one way draw)



## Dressing your Drapes

- You should slowly open and close your drape.
- As you open it, make sure that all the vertical crease between each pleat folds away from the curtain track.
- Simply pop your finger behind the top of the space and pull forward.
- Continue until the curtain is fully opened.
- Now just keep an eye on this point for the first couple of days to make sure they remain coming forward.
- Usually they are fine when you open the next morning but may need some tweaking to train them into place



The curtain may have a few wrinkles due to transporting; these will drop out and settle over time.

## Pencil Pleat Curtains

If you've never hung pencil pleat curtains before we've made these instructions really detailed to help you, rest assured its common sense rather than rocket science! The key thing here is to just take your time.

### Tying the Cords **\*Important\***

Tie the cords before you gather! You will need to tie the cords at one end of the heading tape. If you don't do this when you start to gather the curtain the heading tape will unravel and this is never a good thing! Most people like to tie the curtains off at the leading edge, i.e. the edge that will meet the other curtain in the middle.

(Ooops! In the unlikely event that you do accidentally unravel the heading tape then get a tapestry needle to re-thread the cords through the holes.)

### Check the Width

Before you start to gather grab a tape measure and check the width that the curtain needs to be. It's worth gathering the curtain to a few centimetres wider than you actually need so that there's no need to yank each side of the curtain to get them to meet in the middle once they are hung!

### Gathering

Take hold of the loose cords at the un-tied end and start to pull them. Pull the cords evenly so that the pleats will be nice and straight.

It can be easier to check the evenness of the pleats by looking at the heading tape rather than the actual pleats in the curtain.

### Tie the Curtains off

Once you're happy with the width of the curtain tie the cords. Don't cut the cords though as you may at some point want to loosen the curtain for cleaning or maybe to hang at a different window.

So that the long cords don't keep peeping out as you wind them up over your hand. Some people attach the cords to the lining with a safety pin to really keep them hidden.

### Inserting the Hooks

At this point take the time to make sure your gathers are nice and even, it takes a little patience but we promise it will be worth it!

Count the number of gliders or rings that you have on your track or pole and then divide by half. This is the number of hooks that you need to attach to each curtain.

Before you put the hooks into the pockets it's worthwhile placing them loosely on top of the heading tape. An even distance between the hooks makes all the difference and will give your curtain a professional edge! Make sure that you place a hook on the outside edge of curtain so that when the curtain is pulled closed it will stay securely at the end of the track or pole. It's worth considering the position of the hook on the leading edge too. Place it so that you can achieve a nice 'overlap' with the other curtain when they are closed.

The heading tape has three rows of pockets. For curtain tracks you will need to insert the hooks into the low or middle row of pockets so that the heading hides the track. For poles or ceiling fix tracks insert the hooks into the top row of pockets so that the curtain hangs below the pole or track. Just make sure you insert the hooks into the pockets rather than onto the cords!

Now just pop the hooks into the pockets on your chosen row. To attach the hooks into the pockets on your tape Insert the pointy part of the hooks into the pocket in the curtain heading at the correct height, with the longer part of the hook facing towards the ceiling, then make it do a backflip so it's now pointing down. Now you're ready to attach it onto your track or rod.